

Looking to move up in your career, seeing higher wages or work that is best suited for you. Check out **Career Advancement Services!**

Recommended Services to get you started:

- ❑ Evaluate your interests, skills, personality and work preferences to advance your career plan. Identify transferable skills, skills that you have learned on the job that you can take to a new position, or assist you in making career decisions.
- ❑ Fine-tune your resume, interviewing skills and/or job search techniques using the many Service Center resources to ensure you are using the most up-to-date strategies.
- ❑ Explore three career options that match your interests. Use our library and internet to access information required for those career choices.
- ❑ Find and apply for five jobs opportunities currently available to take that next step to career advancement.
- ❑ Learn in our workshops on how to apply your skills in a different way to advance in your career.
- ❑ Identify how to build more skills to get a different job, or update your skills so you can get the job you want.
- ❑ Post your resume on Michigan's Talent Bank. Let your resume speak to employers about your talents. Employers search the Talent Bank for job seekers who match the knowledge, skills and abilities required for a job posting
- ❑ Consult with a Human Resource Specialist to assist you with your plan of action for career advancement.