

Laid off between jobs or looking to switch career to year round employment, then **Career Maintenance Services** has resources for you!

### **Recommended Services to get you started:**

- ❑ Develop your Michigan Talent Bank resume. Employers use the Michigan Talent Bank to post job openings and to recruit job applicants that match the knowledge, skills and abilities required for the job.
- ❑ Post your resume on the Michigan Talent Bank. Let your resume speak to employers about your talents.
- ❑ Complete the registration for work requirements for Unemployment Insurance benefits. A Michigan Works! Representative is available to assist you with this process or go to: [www.michigan.gov/uia](http://www.michigan.gov/uia).
- ❑ Learn more about Membership Benefits that are available to assist you in transitioning to a new or different job.
- ❑ Meet with a Michigan Works! Human Resource Specialist to develop an employment plan to transition you to your next job.
- ❑ Participate in workshops focused on helping you conduct a successful job search and getting back to work as quickly as possible.