



## MICHIGAN WORKS! ASSISTS NEW SAVE-A-LOT IN IRON MOUNTAIN

A new consumer food purchasing option, the Save-A-Lot food store, opened May 16<sup>th</sup> in Iron Mountain with Michigan Works! playing a key role in the hiring process. Save-A-Lot renovated a former dollar store as its new location. With assistance from Michigan Works!, the new business has created employment opportunities for a number of local residents.

Michigan Works! approached the store's representatives to offer to assist with advertising the new positions, taking applications, providing space for a job fair, administering pre-employment assessments, and more. The Michigan Works! Service Center in Dickinson County performed a wide variety of services for the business within a short

time span. Team members at Michigan Works! published each of the positions on the Michigan Talent Bank and accepted applications. Potential management candidates were given Employee Reliability Inventory Assessments at the Michigan Works! service center. A job fair was held and the management of Save-A-Lot had the opportunity to meet over thirty potential applicants and utilize the professional facilities and



staff at Michigan Works!

The new Save-A-Lot fills a unique consumer niche by providing the Iron Mountain area with high-quality, low-cost food items in a pleasant shopping environment designed to save steps. Save-A-Lot does things a little differently to make sure food-buyers pay less. Shoppers will save up to 40% compared to conventional grocery stores, according to store representatives, and all product quality is backed by a 100% unconditional guarantee.

The store also prides itself in offering facilities that are bright and clean, with wide, uncluttered aisles and a layout that will save consumers steps since it is smaller and more efficient to shop than most conventional grocery stores. How is this accomplished? Only the items consumers purchase most often are on display. The result should be,

say store reps, a quicker, more convenient, and more pleasant shopping experience.

From a business standpoint, Save-A-Lot's strategy is cost-effective, reducing operating expenses by stocking only the most popular size and variety of each item. This means lower prices for shoppers. Save-A-Lot's custom and guaranteed quality brands are made exclusively for the store.

A newly opened adjacent store to the newly opened save-a-lot is already anticipated. It will be called "Pet-Supplies-Plus," offering pet food and other items for pets. Michigan Works! will be assisting with services at this store as well.

For more information on how Michigan Works! can help you with your hiring needs please call your local Michigan Works! Service Center at 1-800 MI Works.

## MICHIGAN WORKS! TEAMS UP WITH KEWADIN CASINO TO ASSIST WITH FINDING QUALIFIED CANDIDATES!

Michigan Works! in Alger County has been assisting the Kewadin Casino in Christmas, which is owned and operated by the Sault Tribe of Chippewa Indians, with finding qualified applicants for quite some time. So, when the Christmas Kewadin Casino posted a position for a skilled employee at Frosty's Bar and Grill, it came as no surprise that they were able to find one through Michigan Works! The Kewadin Casino in Christmas, employing over 115 team members, is one of Alger County's largest employers. Michigan Works! in Alger County offers their support to the Kewadin Casino by posting position openings on the Michigan Works! Talent Bank, Internet access for jobseekers to the Sault Tribe website, facsimile accessibility to jobseekers to fax applications and referring qualified applicants. Working as a team, Michigan Works! can provide a larger applicant pool of jobseekers from which the Kewadin Casino can choose.

After receiving the job order for bartender at Frosty's Bar and Grill, the Alger County Michigan Works! Staff posted the position and began corresponding qualifications and skills of jobseekers with the employer's job description. After careful review and match up of the skills and abilities, Michigan Works! staff notified Brianna Hancock, one of its job seeker applicants. Prior to her interview, she had just completed the *Ready for Work Workshop* at the Marquette Service Center, a Certificate Program designed to equip jobseekers with sufficient employability skills needed to gain and keep employment. When Brianna arrived at her interview with the Kewadin Casino, she was fully prepared! Brianna attributes the *Ready for Work Workshop* for properly "preparing her" and "placing her at ease" for the interview. As a result of the Michigan Works! employment connection between Brianna and the Ke-

wadin Casino, a new employer/employee relationship began and both parties achieved a successful outcome.

In 1984, the Sault Tribe Board of Directors voted to open the Tribe's most successful business, Kewadin Casinos. Kewadin's rapid success provided funds to expand the Tribe's business holdings from one to six casinos and take ownership of 15 non-gaming enterprises. In 2001, these businesses employed more than 2,200 people making the Tribe Northern Michigan's largest employer. Kewadin Casino in Christmas has been in operation since June 14, 1987. Recently rebuilt, this casino has an atmosphere that mirrors that of a Las Vegas experience, but with the beauty of the Upper Peninsula. Vegas style gaming includes slots, Blackjack, Let it Ride and 3 Card Poker. Amenities at Christmas include Frosty's Bar & Grill, the Northern Lights gift shop, seasonal free shuttle bus to local hotels, free parking, and the Northern Rewards Players Club. Hotel accommodations can be made at the Pair-A-Dice Inn located right next to the casino. Other points of interest in the area include the beautiful Pictured Rocks, the Myriad waterfalls, and extraordinary surrounding nature.

Kewadin Casinos, Hotel and Convention Center owned and operated by the Sault Tribe of Chippewa Indians will be the most progressive industry leader in all aspects of gaming, hospitality, and entertainment through our total commitment to excellence. In December 2003, *MeetingNews' Magazine* awarded Kewadin Casinos Hotel and Convention Center the Planners' Choice Award". This annual award program is a National / International award that recognizes properties and convention bureaus, which regularly excel in all phases of conference and hospitality services. In addition to

the Planners' Choice Award, Kewadin Casinos 1,200 team members were the recipients of many prestigious awards.

The Dreamcatcher's Restaurant was voted as having the Best Seafood, Best Desserts, Best Buffet, Best Salad Bar, The DreamMaker Theater was voted Best Entertainment Venue and Kewadin Casinos was voted Best Place to Spend Saturday Night all by the *Evening News* "Best of the Counties 2003" survey.

Kewadin Casinos also received four awards from *Midwest Gaming & Travel Magazine*. Readers voted Kewadin Casinos their choice of Native Casinos in Michigan for Best Players Club, Best Players Club Parties, and Best Lounge -Reflections, Best Concert Venue - Dream Makers Theater.

The Sault Ste. Marie Tribe of Chippewa Indians announced sweeping capital renovations plan in November 2003 to its five northern Michigan Kewadin Casino properties aimed at providing guests with updated gaming facilities and attractions. The Tribe's Casino Development Plan will create a "Northern Exposure" theme featuring brick, rock and wood at all five properties. The plan includes renovating existing properties and, in certain instances, developing entirely new facilities.

The Tribe's first priority is "re-theming" of the Tribe's flagship northern Michigan casino-hotel-convention center in Sault Ste. Marie. Possible additions include a steak house, Kids Quest and arcade area to enhance the existing amenities. Next will be a new casino construction of its casino in St. Ignace, the gateway to the Upper Peninsula. Preliminary plans include developing new gaming space, a new 200-250-seat restaurant/

buffet, a deli, two bars, a 100-room hotel with pool and spa, a Kids Quest, and room for future expansions. Next, the Tribe will relocate and rebuild its Hessel casino, adding an attached restaurant/buffet and possible hotel. Then Kewadin Casino Manistique will undergo significant renovations with the "Northern Exposure" re-theming. Last, the Tribe will consider adding hotel rooms to its Christmas casino.

For more information on the Christmas Kewadin Casino you can visit their website at [www.kewadin.com](http://www.kewadin.com) or call 387-5475. The Kewadin Casino in Christmas is located on M-28 just west of the beautiful town of Munising and is open 7 days a week, from 8:00 a.m. to 3:00 a.m.

For more information on how Michigan Works! can help you with your business needs, you can reach your local Michigan Works! Service Center by calling 1-800-285-WORKS.



Kathy Cobe (Frosty's Bar & Grill Manager) (L) with new hire, Brianna Hancock (R)

Contact us toll-free! 1-800-285-WORKS!

-or-

Catch us on the web! [www.jobforce.org](http://www.jobforce.org)



# ESSENTIALS OF LEADERSHIP CERTIFICATE PROGRAM

Today the workplace is much more diverse and complex than it was just a few decades ago. Faced with greater competitive pressures, increasing demands for quality and service, and a need for cost containment, a successful leader must continually develop new skills to meet the challenges and prepare for new opportunities. In addition to increasing competence in the leader's area of expertise and general business principles, skills with the "people side of the business" can greatly impact the success of an organization.

**Essentials of Leadership at M-Tec** is based on the premise that most professionals in business, not-for-profit, and government organizations have ample skills in their specialization, yet may lack the knowledge and skill to effectively manage the complexities of *leading people*. Ultimately, the success of the leader is dependent on the successful performance of those they lead.

The focused, four-hour workshops present the most important "people skills" needed by leaders today. Through a series of skills-building workshops, leaders will learn the interpersonal and behavioral skills needed for effective leadership. In each interactive session, leaders will explore the topic and have opportunities to practice the skills in class. They will be prepared to transfer their learning back to the job the following day!

## WHO SHOULD ATTEND?

Supervisors, Managers, Team Leaders, Small Business Owners, Hospital Administration, Educators/School Administrators, Not-for profit Administrators, Individuals contributors who aspire to leadership positions and those whose job success is dependent on influencing others to produce results.

## LEADERS WILL LEARN TO:

1. Identify the essential components of successful leadership and recognize their personal leadership strengths.
2. Understand themselves and others better so they can work more productively with people at all levels in their organization.
3. Improve their interpersonal communications to more effectively contribute to the achievement of organization goals.
4. Create workplace conditions that foster employee motivation and provide

opportunities for development.

## MODULE DESCRIPTIONS

The following workshops may be taken individually or as part of the certificate program. To qualify for the **Essential of Leadership Certificate**, all eight (8) workshops must be taken.

### WORKSHOP #1—INCREASING MOTIVATION\*

One key to effective leadership is knowing yourself and how your behavior impacts others. In this session, you will use the Personal Profile System (DiSC) to help you understand yourself and others. You will discover your preferred style(s) and identify the environment most conducive to your success. At the same time, you will learn about the difference of others and the environments they require for maximum productivity and teamwork in the organization.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Identify your work behavior style and the behavior styles of others
- Create the motivational environment most conducive to success
- Increase your appreciation of different work styles
- Anticipate and minimize potential conflicts with others

\*This workshop is a pre-requisite for all other workshops.

### WORKSHOP #2—MANAGING CONFLICT

Given stakeholders with differing needs, you may find yourself involved in conflicts. In this session, we will focus on how to stay positive and productive when dealing with the negative emotions that often accompany conflict. You will complete a self-assessment to identify your preferred conflict management style. We will explore strategies for effectively resolving conflict working toward a win-win outcome.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Identify the benefits of surfacing conflict in the workplace
- Distinguish various conflict management styles and their advantages/disadvantages
- Use active listening to diffuse the emotional component of interpersonal conflict
- Communicate assertively
- Implement a win-win approach to conflict resolution

### WORKSHOP #3—INCREASING MOTIVATION

Effective leaders adjust their behavior to

meet the needs of their followers so organizational goals are met. In this session, we will examine six leadership styles and the effects of each on employee motivation. You will complete an assessment to determine your leadership style, review the specific behaviors of the six styles, and identify when to use each. This "contingency" approach will enable you to be more effective with your employees.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Compare and contrast six leadership styles
- Identify under what conditions each approach is most/least effective
- Use a "contingency" approach
- Apply the concept to your followers

### WORKSHOP #4—COACHING AND COUNSELING

Coaching and counseling skills are used by leaders to create optimal working conditions, such as: conducting proper orientation and training for employees, establishing clear responsibilities and standards, providing appropriate guidance and support during times of transition, and ensuring increased motivation and productivity through effective feedback. In this session, we will review practical guidelines and practice specific strategies to assist others to improve job performance.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Describe the benefits of coaching and counseling employees
- Distinguish when to coach and when to counsel employees
- Effectively give and receive feedback
- Develop a personal action plan to apply the skills

### WORKSHOP #5—COACHING FOR DEVELOPMENT

Employees learn, grow and develop new skills on their own. Their efforts can be enhanced by leaders who provide direction and accountability. When you accept responsibility to develop your employees, you guarantee an increase in organizational capabilities. In this session you will learn the steps to take to coach your employees for development.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Assess the coaching needs of your employees
- Use the tools essential to coaching success
- Provide the right support and advice
- Assist employees to create a plan for development

### WORKSHOP #6—LEADING CHANGE

One of the biggest challenges leaders have is how to successfully implement change. Whether the organization is large or small, extremely successful or floundering, at some point in time leaders must introduce changes while maintaining performance. In this session, you will learn to conduct a *Force-field analysis* to determine the likelihood of a successful change, discover how to deal with resistance to change, and gain employee commitment to change.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Determine how realistic the proposed change is
- Anticipate resistance and identify ways to address it
- Assess employees' commitment level and gain support for the change
- Recognize the pitfalls of implementing change

### WORKSHOP #7—INCREASING PERSONAL ENERGY

Leaders work long hours, make stressful decisions, deal with conflict, and have hectic schedules. To be effective, a leader must maintain a high level of personal energy. In this session, we will focus on the elements of living a disciplined, wholesome lifestyle that provides the necessary energy and durability to handle the physical, mental, emotional and spiritual demands of leadership.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- State what is happening physiologically when you are stressed
- Identify sources of energy drain in your life and healthy ways to restore it
- Maintain physical, mental, emotional and spiritual fitness
- Implement an action plan for increasing personal energy

### WORKSHOP #8—LEADER DEVELOPMENT

Effective leadership is crucial to the success of any organization. Continually improving your leadership skills will allow you to expand your influence and achieve better results. To develop your leadership skills, you must first recognize your strengths and identify areas in which you need to improve. Using the *Campbell Leadership Descriptor*, you will assess your leadership characteristics and identify your strengths and weaknesses. You will then create a plan for improving your skills.

#### UPON COMPLETION, YOU WILL BE ABLE TO:

- Describe the major components of leadership
- Identify the characteristics of a successful leader

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Governor Jennifer M. Granholm  
(Courtesy of www.michigan.gov)

## GOVERNOR GRANHOLM DESIGNATES 20 PROJECTS FOR COOL CITIES

are now being strategically directed to revitalization projects that present the best opportunity for success.

"One of the most exciting aspects of the Cool Cities grant selection process is that it involved a historic level of collaboration at both the state and local level," said David Hollister, Director of the Department of Labor and Economic Growth (DLEG). "Whether you are talking to a member of one of the 143 cities with a local Cool City Advisory Group or a state team member from one of the 14 participating departments, people agree that this initiative has demonstrated an unprecedented level of teamwork and cooperation."

One hundred and fifty-one project applications from 112 Michigan cities were submitted for the Cool Cities pilot program. A multi-agency team reviewed each project, looking for those that demonstrated close partnerships with existing

community organizations and the private sector and offered plans for creating large-scale neighborhood or community improvement.

The projects not designated as part of this pilot program have been invited to attend an educational and training session in Lansing in August. They will have the opportunity to meet with representatives from the DLEG, the Michigan Economic Development Corporation (MEDC), and the 14 participating state departments to discuss how they can improve their applications for the next round of grants and determine what other resources might be available to them from the state's resource toolbox.

Following are brief descriptions of the 20 projects receiving the Cool City pilot program grants. More detailed information about each project is available at [www.coolcities.com](http://www.coolcities.com), which launches today as a resource and tool for Michigan cities and

communities. The state is filled with concept summaries and case studies, such as the "art hop" in Kalamazoo and youth entrepreneurship training and concepts to improve tolerance and diversity in Michigan's communities. The website also offers complete access to the Michigan Cool Cities survey findings that will help cities attract and retain the 21st century workforce.

**Marquette** - The Marquette Commons Project will consist of a groomed, refrigerated ice plaza with a skating rink, warming house, a non-motorized trail and a fountain located near the heart of the city on the site of an old parking lot and elevated railroad trestle.

**Sault Ste. Marie** - The project proposes to restore and renovate the classic and historic Soo Theatre Complex to its original grandeur of the 1930's. This project is part of the downtown revitalization and will provide economic development and other economic benefits.

Governor Jennifer M. Granholm today announced that 20 Cool Cities pilot projects will receive catalyst grants of up to \$100,000 and will have access to more than \$100 million in state grants, loans, and other resources. The initiative, designed to help foster the development of vibrant, attractive cities and urban centers, is part of Governor Granholm's economic development plan for Michigan.

The projects receiving grants are located in Alpena, Bay City, Detroit, Ferndale, Flint, Grand Rapids, Jackson, Kalamazoo, **Marquette**, Port Huron, Portland, Saginaw, Saugatuck, **Sault Ste. Marie**, Traverse City, Warren, and Ypsilanti.

"Building vibrant, energetic cities is essential to attracting jobs, people, and opportunity to our state," said Granholm. "If Michigan is to be competitive in the 21st century economy, we have to attract new businesses and retain the highly-educated, talented young people who are crucial to building and sustaining businesses in today's global marketplace. I'm thrilled about the potential of these projects and the positive impact they will have on their communities and the economic vitality of our state."

Each grant recipient will receive a catalyst grant of up to \$100,000, as well as access to a "resource toolbox" that includes more than 75 of the state's community improvement grants, loan programs, and assistance programs. Together, this "resource toolbox" and the catalyst grants leverage millions of existing dollars that

## SUMMIT TO FOCUS ON COOL



The Upper Peninsula Economic Development Alliance (UPEDA) is hosting a conference titled "Michigan's Cool U.P. A Community & Economic Development Summit." The purpose of the summit is to bring business, entrepreneurs, government, tourism, education and economic development organizations together in order to develop strategies that will retain our youth and grow the Upper Peninsula economy from within. The first day of the Summit will be held on August 19<sup>th</sup> at the Chip Inn's Island Resort & Casino. The Friday morning program, which includes the presentation of the Cool Awards and a scheduled visit by Governor Jennifer Granholm, will be held at The M-TEC Center at Bay College.

The first day of the Summit features an excellent lineup of speakers who will address issues facing business owners and managers, human resource professionals, government officials, tourism profession-

als, entrepreneurs, educators and students. Session topics include: Creating a Cool Magnet for Hot Talent, Tourism as an Economic Development Strategy, Generation Why-Who are they and why are the creating chaos for business owners, managers, teachers and administrators; Private and Public Funding Opportunities for expanding and start-up businesses, creating cool environments for High-Tech Entrepreneurs, and Business and Tourism Marketing Partnerships Opportunities.



Some of the guest speakers and presenters include: **Bill Geist**, President of Zeitgeist Consulting and former President & CEO of the Greater Madison (WI) Convention and Visitors Bureau. Mr. Geist's firm specializes in strategic planning, governance, convention center development,

and legislative issues for CVBs, chambers of commerce, economic development organizations and communities. **Eric Chester**, President and founder of Generation Why, Inc. Organizations worldwide (CNN, ABC, USA Today, etc.) have come to rely on Eric to provide insight and perspective on this misunderstood and often maligned generation. As an electrifying speaker, author and consultant, Eric presents valuable strategies to top companies, trade associations and educational institutions. Michigan Economic Development Corporation (**MEDC**) Staff, will also be presenting on funding opportunities, and information on how to navigate the system to access valuable business and community development resources. **David Weaver**, President of Great Lakes Angel, will present on Working with Venture Capitalists and what types of deals are interesting to angel investors and success stories.

An Exhibit Hall featuring U.P. Companies and static displays of the Cool Award finalists will also be part of the first day's agenda. The registration fee is \$99 per person, with corporate passes for 4 employees for \$350 for registrations post-marked by July 20, 2004. Complete registration and summit information is available on the Web site at [www.upeda.com](http://www.upeda.com).

Contact us toll-free! 1-800-285-WORKS!

-or-

Catch us on the web! [www.jobforce.org](http://www.jobforce.org)

## ESSENTIALS OF LEADERSHIP CERTIFICATE PROGRAM

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- Recognize your leadership strengths and development needs
- Develop an action plan for improving your leadership skills



### THE INSTRUCTOR

CHERYL MCDONNELL

Cheryl McDonnell exhibits a passion for

sharing information through her communication skills, her ability to create synergy in the classroom, and her working knowledge of adult education teaching techniques. She has a Bachelor's Degree in Social Science from Michigan State University and a Master's Degree in Adults and Continuing Education from the Johns

Hopkins University. She taught college courses at universities in the Chicago area for several years. Along with textbook theory, she shares practical ideas and proven solutions gained from 25 years of

management experience, ten at the executive level. An advocate of life-long learning, Cheryl is a personal coach and partners with people to increase their effectiveness and achieve their life goals.

### TIMES AND LOCATIONS

Participants will be awarded a certificate in **Essentials of Leadership** upon the successful completion of all eight workshops. A total of .4 CEU's will be awarded

for each workshop. Escanaba, Iron Mountain and Menominee sessions are held on Thursdays. Marquette sessions are held on Wednesdays.

LOCATION (Local Times Listed)	M-TEC (Escanaba)	Bay West Campus (Iron Mountain)	MICHIGAN WORKS! (Marquette)	River Cities Cham- ber (Menominee)
<b>Workshop 1</b> 8:30am-12:30pm <b>Increasing Motivation*</b>	July 15	July 22	July 28	July 29
* Pre-requisite for all other workshops				
<b>Workshop 2</b> 8:30am-12:30pm <b>Managing Conflict</b>	August 12	August 19	August 18	August 26
<b>Workshop 3</b> 8:30am-12:30pm <b>Leadership Styles</b>	September 9	September 16	September 15	September 23
<b>Workshop 4</b> 8:30am-12:30pm <b>Coaching and Counseling</b>	October 7	October 14	October 20	October 21
<b>Workshop 5</b> 8:30am-12:30pm <b>Coaching for Development</b>	November 4	November 11	November 10	November 18
<b>Workshop 6</b> 8:30am-12:30pm <b>Leading Change</b>	December 2	December 9	December 15	December 16
<b>Workshop 7</b> 8:30am-12:30pm <b>Increasing Personal Energy</b>	January 20	January 27	January 26	February 3
<b>Workshop 8</b> 8:30am-12:30pm <b>Leader Development</b>	February 10	February 17	February 16	February 24

**REGISTRATION FORM**  
**Essentials of Leadership**  
**Certificate Program**

*Program Fee:*  
\$115/Workshop  
\$875/Entire Track

*To register, please complete and mail or fax to:*  
**Bay College—Continuing Education**  
2001 North Lincoln Road  
Escanaba, MI 49829  
Fax (906) 789-6911

**\*REQUIRED INFORMATION TO COMPLETE YOUR REGISTRATION**

\* Name \_\_\_\_\_

\* Address \_\_\_\_\_

\* City/State/Zip \_\_\_\_\_

\* Phone (daytime) \_\_\_\_\_

\* City/State/Zip \_\_\_\_\_ EMAIL \_\_\_\_\_

\* Birthdate \_\_\_\_\_ Social Security \_\_\_\_\_

\* Occupation \_\_\_\_\_

\* Employer \_\_\_\_\_

\* Employer Address \_\_\_\_\_

**METHOD OF PAYMENT**

Total Amount Enclosed \_\_\_\_\_

Check—Make checks payable to Bay College (Check # \_\_\_\_\_)

Cash

Purchase Order # \_\_\_\_\_

Bill my employer (fill in employer information above)

Credit Card # \_\_\_\_\_  Discover  Visa  Mastercard

Exp Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Cardholder Signature \_\_\_\_\_

PLEASE INDICATE YOUR SELECTIONS

<input type="checkbox"/> WORKSHOP 1 LL262	<input type="checkbox"/> WORKSHOP 5 LL266
<input type="checkbox"/> WORKSHOP 2 LL263	<input type="checkbox"/> WORKSHOP 6 LL267
<input type="checkbox"/> WORKSHOP 3 LL264	<input type="checkbox"/> WORKSHOP 7 LL268
<input type="checkbox"/> WORKSHOP 4 LL265	<input type="checkbox"/> WORKSHOP 8 LL269

**LOCATION:**  ESCANABA  MENOMINEE  DICKINSON  MARQUETTE

**ENTIRE TRACK \$775**

For further information, contact Lori Shea at 906-786-5802 or 800-221-2001, x1212 or electronically at sheal@baycollege.edu

**Cancellation Policy: Registrations not cancelled five (5) business days before each workshop begins will not be entitled to a refund. Substitute registrants are welcome. A processing fee of \$15 will be assessed for any cancellations.**

**ALGER COUNTY**  
114 W Superior Street Suite 4  
Munising, MI 49862  
P: 906-387-4937 / F: 906-387-4938

**DELTA COUNTY**  
2831 N. Lincoln Road  
Escanaba, MI 49829  
P: 906-789-9732 / F: 906-789-1904

**DICKINSON COUNTY**  
200 Fairbanks  
Iron Mountain, MI 49801  
P: 906-774-3647 / F: 906-774-6066

**MARQUETTE COUNTY**  
1498 O'Dovero Drive  
Marquette, MI 49855  
P: 906-228-3075 / F: 906-228-4372

**MENOMINEE COUNTY**  
2604 10th Street  
Menominee, MI 49858  
P: 906-863-9957 / F: 906-863-9986

**SCHOOLCRAFT COUNTY**  
200 North Maple Street  
Manistique, MI 49854  
P: 906-341-1111 / F: 906-341-1112

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